



## Volunteers for Outdoor Colorado Position Description

<b>Title:</b>	VOC Social Chair
<b>Position Type:</b>	Volunteer (unpaid)
<b>Location:</b>	Colorado
<b>Reports to:</b>	Project manager (or Team Lead) on each project

### Position Description

The position will help build community within the VOC volunteer ranks by planning activities, events and entertainment during VOC projects. While there are some aspects of the role we would like to happen consistently, the rest is open to creativity and passion for creating a fun and inclusive atmosphere. Interested volunteers can truly make this position their own, bringing their party planning experience to VOC's volunteer community.

### Responsibilities

- Coordinate and communicate with VOC's project manager and project team to identify opportunities for creating fun and a sense of community on volunteer projects
- Plan and implement, in conjunction with the project team, social events and activities on projects including, but not limited to:
  - Plan for fun activities/games for in-camp on multi-day projects
  - On single day projects, work with project manager and project team to implement post-project social activity (i.e. happy hour, games) on site or at an off-site location
  - *Optional:* Work with project team to identify educational program and/or entertainment such as musical options or storytelling, etc.
  - *Optional:* Organize and/or communicate pre-project dinner options on multi-day projects, whether that is informing folks of restaurants in nearby towns, making a reservation, coordinating a potluck at camp, etc.
- Serve as greeter and general go-to-person on projects to help volunteers feel welcome and address their needs
  - On multi-day projects: be in camp, or arrange for someone else to be in camp to greet volunteers as they arrive and answer questions
  - On single-day projects: welcoming volunteers at registration, answering questions, making sure they have everything they need

- Support and advance the mission and purpose of VOC by sharing information with friends, colleagues, and other community connections.

### **Qualifications**

- Familiarity with VOC programs and experience on 1 or more VOC projects
- Desire to interact with people and build community
- Gregarious personality, with a desire to make sure everyone feels included
- Desire to wear costumes for any occasion, a plus
- Superior cornhole skills, a plus

### **Benefits**

- Promote a worthwhile cause
- Meaningful and tangible impact on the VOC community
- Friends, fun and giving back to the outdoors
- Meet new people
- Priority registration for projects

### **Time Commitment**

Commit to 1-2 projects a season at minimum, but open to as many as desired

### **Please include in your inquiry:**

1. Why you want to be a social chair for VOC
2. Your favorite camp games and your go-to karaoke song (or if you don't sing karaoke, the song you would sing if you had a voice of an angel!)

### **Submit all inquiries to:**

Kelly Kaufmann, [kkaufmann@voc.org](mailto:kkaufmann@voc.org)

Subject line: Social Chair – Yeah!